**NOTICE**

**STUDENT COMPLAINT POLICY**

**TWC-assigned school number: S5183**

The Health Sciences Institute at Renaissance (HSIR) has a **Certificate of Approval from the Texas Workforce Commission Career Schools and Colleges (TWC), the school’s programs are approved by TWC.**

**Students must address their concerns about this school or any of its educational programs by the following grievance process outlined in the school’s catalog.** Schools are responsible for ensuring and documenting that all students have received a copy of the schools grievance procedures and for describing these procedures in the school’s published catalog. If, as a student, you were not provided with this information, please inform school management.

**Students dissatisfied with this school’s response to their complaint or who are not able to file a complaint with the school, can file a formal complaint with the TWC, as well as with other relevant agencies or accreditors, if applicable.**

**Information on filing a complaint with TWC can be found on TWC’s Career Schools and Colleges Website at** [**http://csc.twc.state.tx.us/**](http://csc.twc.state.tx.us/)**.**